



# Volunteer Registration

## Volunteer Information

Please complete one registration form per volunteer.

**Name \***

First Name      Last Name

**Are you 18 years old or over? (All volunteers must be 18 years old or over.) \***

Yes

No

**Gender (We may consider volunteers' gender when a role requires a specific gender.)**

Female

Male

I prefer not to disclose

Other

**Type of qualification (you can choose as many as you have)**

First Aid Training

Responsible Service of Alcohol

Safe Food Handling

Working with Children (WWC) check

**Residential Address - Optional (We may consider volunteers' geographic location in cases such as early-morning or late-night activities. If you wish, please let us know your approximate location by**

**suburb ("Brunswick"), postcode ("3056") or local government area ("Moreland").**

Street Address

Street Address Line 2

Town/Suburb

State

Postcode

Country

## Contact Details

Please provide some contact details so that we can contact you about volunteering matters.

### Mobile Number

### Additional contact

### E-mail \*

example@example.com

### Additional Contact

example@example.com

## Emergency Contact Details

Please provide the contact details of an emergency contact person (family, friend or someone else who is close to you) so that we can reach them in the event of an emergency.

### Emergency Contact Name \*

First Name

Last Name

## **Emergency Contact Mobile/Phone**

## **Email**

## **Additional Contact**

## **Additional Contact**

## **How Did You Hear about the Volunteer Role?**

eg. Moral Fairground website, Social Media, Universities, word of mouth - please specify

## **Volunteer preferences and additional information**

Please tell us your interests, preferences, requirements and things that may affect your capacity to volunteer. This may be your available days/times, activity preferences, dietary requirements, incapacity, accessibility requirements or other factors that are relevant to you.

As a volunteer, you will work alongside other volunteers and coordinators to help deliver Moral Fairground programs both leading up to the various events and on the day of those events.

Please outline your preferences for volunteering, as well as any additional information that Moral Fairground may need to know.

- general availability (days of the week, times of day),
- interests (e.g. talks/workshops, children's activities, fashion, music, food),
- activity preferences (e.g. administration, PR/marketing, events, photography),
- dietary requirements (e.g. kosher, vegetarian, allergies),
- disabilities or accessibility requirements,
- any other information or comments you may want to offer.

**If you wish, please tell us your interests in volunteering, such as why you wish to volunteer for Moral Fairground, what motivates you to volunteer, or any relevant interests you may have.**

**Activity type preference (you can choose one or both)**

In-person activities

On-line activities

**Other preferences and requirements:****Volunteer Production Meeting**

The Volunteer Production Meeting usually takes place a week or two before each major event. Details of the production meeting will be provided to you by the Volunteer Coordinator in due course. Volunteers are expected to attend the Volunteer Production Meeting for any events they intend to participate in.

Productions meetings take place for both on-line and in-person events.

**Moral Fairground's expectations**

- As a volunteer of the Programs and Festivals, you are representing Moral Fairground and its values. You are required to behave respectfully at all times.
- You must commit to working your assigned shifts.
- No illegal drugs, alcoholic beverages or smoking of any kind are allowed on festival grounds.
- We do not tolerate harassment or abuse.
- You may consume alcoholic beverages at specific events (such as networking events) but only if permitted to do so.

- Don't be reckless or take risks.
- Don't attempt to do tasks beyond your physical capacity or that makes you feel uncomfortable.
- Be respectful to other people.
- Be helpful and friendly to all event attendees. If someone comes to you with a question, please try to do the best to answer it, or if you are not able to assist, refer them to someone else.
- Engage event attendees in a polite, courteous, friendly manner.
- As a volunteer during an event, please be engaged and refrain from using electronic devices for unrelated matters during the time you are volunteering.
- Fulfilling your volunteer duties aside, make the most of being involved in our events by learning, participating and having fun! :-)

## Agreement to Volunteer

### DECLARATION

**I, (Full Name) \***

First Name      Last Name

declare that I do not have any health issues and are able to volunteer for Moral Fairground. It is expected that all volunteers will lift equipment in a proper way with no strain being placed on the back, arms or legs. I will not perform any tasks that may be beyond my physical ability or in a manner that is unsafe.

Moral Fairground nor its sponsors, supporters and collaborators shall be held liable for any injuries that may occur while working as a volunteer. This disclaimer of liability applied to any such damages or injury. As a volunteer, I agree to take full responsibility for any injuries I may suffer during my time as a volunteer for Moral Fairground events.

Moral Fairground will assign people to take photo and video footage of events and programs. I am aware that as a volunteer my photo may be taken and used for marketing and promotion or Moral Fairground internal communication. As a volunteer, I agree that my photo may be taken and used by Moral Fairground for marketing and promotional purposes or Moral Fairground internal communication.

By completing this volunteer registration form, I acknowledge that my details will be automatically added to the Moral Fairground database and should expect to receive correspondence from Moral Fairground.

As a volunteer, you may be exposed to privileged information that is sensitive. Sensitive information must not be disclosed to parties outside Moral Fairground or used for personal gain. Be respectful of the privacy and security of individuals and organisations, and follow adequate information security practices whenever exposed to sensitive information.

By completing this volunteer registration form, I agree to the conditions of volunteering with Moral Fairground

**Signed \***

First Name

Last Name

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